



BHS PTA MEETING MINUTES

Date: Monday 21 September, 2026

Time: 6pm

Location: BHS

Attendees:

Core PTA Team: Emma Bickerstaffe (Y3) - Meeting Chair, Daniel Reah (Y1) - Treasurer, Angie Sahe-Lacheante (PK, Y2, Y4)

Class Representatives: Som Holliday (R3s), Jessica Blackmore, Adriana DeSoto (PK), Meral Bektas, Maiko Usui (KG), Julia Rivera, Kristy Jones (Y1), Thais Gould (Y2), Anna Szmigin (Y3), Caroline Hazell (Y4), Alex Latti, Jo Wu (Y5), Louise Markose (Y6)

Staff: Mrs Ali, Mr Bourne, Mrs Chalmers, Miss Fourie, Ms Frey, Miss Mace, Mrs Roberts, Miss Sangtabi, Mrs Thompson, Miss Travis, Mrs Wrigley Smith, Mrs Zammit

Parents: Kate Barney, Cheryl Bannatyne, Amanda Shaffu

Apologies: Mairi Fernandez-Ares (Y3), Ben Rivera (Y1)

1. Welcome

Emma opened the meeting and welcomed all attendees. She introduced the core team and outlined the approach and priorities for the coming year.

2. Financial Update

Dan provided an update on PTA finances.

- Actual budget spent for 2025/26: **£20, 195** including £6,523 for Summer Fair.
- Proposed budget for 2026/27: **£20,950** including £8k for Summer Fair and £1k for cupcakes. Special funds budget: **£2k** with £400 committed to Mrs Frey.
- Total income for 2025/25: **£14,165** including £4,386 from uniform and £6,979 from the Silent Auction. **Estimated income 2026/27: £19,600** (additional funding available from PTA reserves)



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3. Annual PTA Contribution: £60 per child

It was agreed that this one-off, annual contribution is a positive change removing admin from both parents and PTA team. Staff gifts, including a gift for Lucasz, will be funded from the central budget. The only additional costs to parents throughout the year will be for Parent events (ie wreath making and the Christmas Party)

ACTION: The core team will send a reminder to class reps to encourage families to pay their contribution.

5. Event Planning and Approach

All reps in agreement, re allocation of school events as per proposed schedule.

Discussed the possibility of holding the wreath-making event, Thursday 3 December, at Trindle in Kew Village.

Various points were raised regarding the 2026 Summer Fair, with overall feedback being very positive. One suggestion was to consider holding the fair on-site or at a more local venue. However, it was noted that this could present challenges in terms of space and would limit the number of activities (e.g. inflatables) that could be accommodated. The additional space at Rosslyn Park was considered particularly beneficial for younger children and neurodivergent pupils. It was reiterated that the aim for all school events is to remain inclusive, accessible and enjoyable for everyone.

It was noted that the Summer Fair is likely to remain off-site in 2027. The core team will consider alternative venues and locations, including Old Deer Park.

ACTIONS:

- The core team will set up WhatsApp groups for individual events.
- The core team will explore alternative venue options for the Christmas Party and Summer Fair.

6. Volunteer Requests

Emma asked for volunteers to help wrap the Santa gifts for all pupils, which need to be completed by 4 December. Mrs Roberts also requested volunteers to support the Whole School Open Day on 9 October and the Stay & Play event on 15 October.

ACTIONS:



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- The core team will send a message to reps for classes, re volunteering.
- Volunteers for wrapping gifts to contact Emma Bickerstaffe.
- Volunteers for the Whole School Open Day, 9 Oct and the Stay & Play, 15 Oct to contact Mrs Roberts.

7. AOB

Social impact initiatives

Following the 150 Challenge last year, Angie and Ben have been exploring opportunities to develop further charitable activities and social impact initiatives.

The school currently runs or supports a number of community and fundraising initiatives, including the Year 6 visit to Cecil Court, Harvest boxes for the local community, fundraising for House charities through termly bake sales, Genes for Jeans Day, Christmas Jumper Day and the Macmillan Coffee Morning.

Mrs Frey highlighted the school's ongoing fundraising efforts in support of a dog shelter in Thailand. Each year, pupils decorate a tile to help raise funds for the shelter. It was confirmed that this initiative will continue.

Mrs Thompson suggested supporting KidsOut through its Christmas Giving Tree initiative, whereby children purchase a gift for another child in need. KidsOut works specifically with families and children who have experienced domestic abuse.

Representatives and parents shared a range of ideas, including book donations and supporting the local community through activities such as painting and gardening etc.

A point was raised regarding communication, with an emphasis on ensuring that information is clear and transparent. It was noted that parents are not currently aware of all of the school's philanthropic and charitable activities. It was suggested that a dedicated page outlining the school's philanthropic efforts and charity initiatives could be included in the induction pack and added to the school website.

Hilda is the Charities Captain in Y6. Agreed by all that it would be great to have Hilda's involvement in events this year.

Mrs Wrigley Smith raised the possibility of introducing a Giving Back Day and invited views on whether this would be of interest to the pupils and what such an initiative might involve. News was also shared about the forthcoming Dukes Diploma.



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ACTIONS:

- Ben and Angie will lead on developing social impact initiatives with volunteers from across the school.
- Angie will set up a group for those who would like to get involved. Anyone interested should contact Angie or Ben.
- The school will explore the KidsOut Christmas Giving Tree initiative and other opportunities. **Update (23 September):** The core team has registered with KidsOut for this year's Christmas Giving Tree.
- The school will communicate its charitable activities and social impact initiatives to parents, including through the school newsletter.

Potential Residential opportunity for Y3 and Y4

Mrs Wrigley Smith raised the possibility of introducing a one-night residential trip for Years 3 and 4, potentially at a local venue such as Petersham.

- **Action:** Y3 and 4 reps to seek feedback from parents.

End.