



BHS PTA MEETING MINUTES

Attendance- see [Appendix 1](#)

Actions list- see [Appendix 2](#)

Spring Term, Meeting 2: Monday 10th March

1. Welcome by our Chair, Dale
2. Apologies- Madeeha & Lola (Year 2 reps)
3. **Community-** Sara

Spring Term:

- i) Recent events- Lunar Event; Valentines Cookies & Fancy Dress Sale; World Book Day Coffee & Book Sale. Thanks to all for their support!

- ii) PTA Quiz update - Thursday 27th March

Reps to push ticket sales please; every class but KG currently has a table. ACTION: Kate Dossa to chase payments.

- iii) Auction update- Go live planned for this Friday

Ideas from Pupil Council:

Popcorn & Movie in class

Teacher for the Day- Kate to d/w School!

- iv) Pre-Loved Uniform Sale- Friday 14th March at 3:30pm on bottom patch

ACTION: Reps to inform their classes please

- v) Easter Egg Hunt- volunteers needed once we have the timetable

ACTION: School to let Dale know timetable this week (9:30-11:30am)

ACTION: Reps to then let Dale know- 2-3 reps/slot

Summer Term

- i) Summer Fair: Saturday 28th June- BroomFest

For Discussion:

1. Stall confirmation from each class needed along with Budget/stall
2. Circus performer discussion. ? in the new garden area.
3. Inflatables-

4. Admission- charge/presales last year- £2/adult

? Inc to £5/adult, children free

OR

Charge for every item

5. Bar- Year 6 running; ? Pimms bar; ? Kids drinks

6. Entertainment

Karate show- ACTION: Sara to ask Sensei Manny

Dance club

Choir

DJ booked- ? lights, Core team to find out

7. Food- any requests/ideas; ask for donations across the school- ? competition- each class to donate 1 item as part of it

Hot dogs- hit last year

Burgers

Salad Bowl

? Invite Jin Bao

Other suggestions:

Coffee Van

Ice cream cart

Circus Performers- Core team to investigate this.

Teacher stalls- Karaoke/Bottle Tombola?

? Parent Band/Teacher Band; ? DJ slots for parents

DJ - kids to request songs for a token

ACTION:

Summer Fair Planning team to discuss ice cream, coffee van, circus workshop.

Newsletter- see if parent/teacher band interest.

Dale to ask DJ if he will take requests in exchange for a token

ii) **Senior Disco-** Thursday 22nd May- parents to accompany children.

ACTION: Year 3-6 Reps to let their classes know, details to follow

iii) **PTA Team Social:** Thursday 1st May

Please confirm attendance to Sara at the earliest opportunity.

iv) **Summer Social-** Friday June 13th- Ham Polo Club. <20 tickets left.

4. Merchandise

- Tea towels- Deadline for ordering is Friday 28th March, payment via Collectiv link, £7.50 each: <https://tinyurl.com/ptateatowels>
- School will be selling umbrellas soon- £40- for sale soon, new site in May or earlier
- Water bottles- Emma to bring in samples

5. PTA Items Organisation/Inventory- Volunteers to help Emma B do this please

- Mairi back in to help
- Francesca also offered

6. 2025/2026 Academic Year

PTA Core team- new members needed for next academic year. Please reach out to the Core team to find out more!

Welcome Picnic at the start of the year for all classes- **Sunday 31st August**

ACTION:

Reps to share Picnic date

All expressions of interest to join the core team welcome

7. Other items:

Art Aprons- there are lots in the school. To be removed from the uniform list; and (clean/washed/nearly new) donations welcome!

8. Any other business

House T shirts- Mrs Pache would like to the school to buy new ones that match the house colours; ? PTA to contribute. Mrs Pache to send costs- estimated around £1600.

Senior Sports Day- Wednesday 25th June- request made for this to be a Friday in future

9. **Date of next PTA meeting-** May 12th or 19th- TBC; Sara to liaise with the school and them update the PTA team.

Appendix 1:

Attendance List:

Apologies: Madeeha & Lola (Year 2 reps)

Reps & Other attendees

PK- Francesca Baker, Helen Stotesworthy

KG- Shreena Shah

Year 1- Hannah Lightfoot, Emma Bickerstaffe

Year 2- Amanda Shaffu, Dale Filipek

Year 3- Eloise Isaac, Vivienne Liu

Year 4- Yasmin Martin, Nicole Drewett

Year 5- Mariana Luca

Year 6- Sara Khan, Dale Filipek

Teachers:

Mr Anstey, Mrs Pache, Mrs Abensur, Mrs Carver Williams, Miss Travis, Miss Bendall

Core PTA Team:

Dale Filipek, Sara Khan, Mairi Fernandes-Ares, Kate Dossa

Appendix 2:**Actions:**

| Action Item | Owner(s) | Deadline/Date | Status |
|---|------------------|---------------|---------|
| PTA Quiz - Chase payments | Kate Dossa | March 14th | Pending |
| Pre-Loved Uniform Sale - Inform classes | Reps | March 14th | Pending |
| Easter Egg Hunt - Timetable to Dale | School | This week | Pending |
| Easter Egg Hunt - Reps to inform Dale (2-3 reps/slot) | Reps | TBD | Pending |
| Summer Fair - Ask Sensei Manny about Karate performance | Sara | TBD | Pending |
| Summer Fair - Find out about DJ lights | Core Team | TBD | Pending |
| Summer Fair - Discuss Ice Cream Van, Coffee Van, Circus Workshop | Planning Team | TBD | Pending |
| Summer Fair - Check for parent/teacher band interest via Newsletter | Planning Team | TBD | Pending |
| Summer Fair - Ask DJ about taking requests for tokens | Dale | TBD | Pending |
| Summer Fair- Dance club to do a performance | Miss Travis | TBD | Pending |
| Senior Disco date - Inform Year 3-6 classes | Reps | ASAP | Pending |
| PTA Team Social - Confirm attendance | All | April 24th | Pending |
| Summer Social - Awareness of ticket availability (<20 left) | All | May 31st | Ongoing |
| Merchandise - Tea Towels order deadline | All Members | March 28th | Ongoing |
| Merchandise - Bring in Water Bottle samples | Emma | TBD | Pending |
| PTA Items Organisation - Volunteers to assist Emma B | Mairi, Francesca | TBD | Pending |
| 2025/2026 Academic Year - Share Welcome Picnic date- August 31 st 2025 | Reps | ASAP | Pending |
| 2025/2026 Academic Year - Core team recruitment | All | Ongoing | Ongoing |
| House T-Shirts - Obtain cost estimates (~£1600) | Mrs. Pache | TBD | Pending |
| Next PTA Meeting - Confirm date with school | Sara | May 12th/19th | Pending |

Notes:

Items in the New Playground area:

Prosecco Bar consideration

Circus costings & options

Inflatable?- who will man it and what do we want

Gazebo- need a few more