



BHS PTA MEETING MINUTES

Spring Term, Meeting 1: Monday 20th January

Pre-read was sent in advance with information that doesn't need discussion

Meeting Minutes:

Attendance- see [Appendix 1](#)

Discussion points:

1. Welcome- Dale
2. Apologies
3. Action Tracker – outstanding items:

Monday 18 th November Meeting	Responsibility	ACTION
Mrs Pache to look into Pupil Council spending funds	Mrs Pache	<ul style="list-style-type: none">- Mrs Pache to update us at the next meeting- Younger year reps to suggest parents to speak to the younger children for suggestions- Think about experiences etc- Past ideas- playground equipment, trousers for girls in the uniform, pizza on a Friday,
Emma Bickerstaffe to bring merchandise samples to January PTA meeting- These haven't arrived yet- delayed to March meeting.	Emma Bickerstaffe	<ul style="list-style-type: none">- Tea towels- self-portraits almost complete of every child. Looking to create orders soon.
Core PTA Team to arrange collection of books and fancy-dress costumes from Jan/Feb ahead of Book Sale (Sara Khan organising) & Fancy Dress Costume sale (Emma Bickerstaffe to organise)	Sara Khan & Emma Bickerstaffe	Boxes for atrium

4. Community- Sara

For Discussion:

- i) Recap of Parents Xmas Social & next steps.
- ii) Recap of Xmas Market & feedback
- iii) Lunar New Year Festival- Lewen
 - Lewen has organised a Lunar New Year Event on Sunday February 2nd
 - There will be a Face changing traditional Chinese art performing. It's quite rare to see them live so we are lucky to have them!
 - Other stalls: Dumpling making, arts & crafts, cupcake decorating, and local business Jin Bao selling food; Chopstick challenge; Chinese calligraphy
 - Please can reps help advertise, and volunteers would be appreciated to help support the stalls
 - Safety check/Risk assessment for fire breathing to be done in the next week
 - Thank you to the Grandparents who are helping at this event!
 - £6/child entry; 25 sold so far, we are thinking max. 60 but please can reps push tickets

ACTION: Core team to formulate a ClassList. Invite for Lunar NY Festival

iv) PTA Quiz & Auction- Thursday 27th March- Kate.

- Volunteers needed to help organise the auction please
- We would like each class to donate minimum one item for the auction (this is instead of a raffle price) bought by Class Funds and then any other items that parents can donate such as experiences, holiday homes, sports tickets, or a donation of time/skill.
- Please get your quiz tables together for the quiz!
- We plan to have a trophy this year!

ACTION: Alana to send list of school items winners

ACTION: Sara/Kate to send details re. Auction to class reps

v) Summer Fair: Saturday 28th June- BroomFest

Discussion:

- Festival theme

(Book sale & Auction moved to Spring term to ease the load)

IDEAS!

PK: Bouncy castle & Higher/Lower game stall or other ideas? Helen to d/w other reps

KG: Beauty Stall- hair chalks, face painting, Glitter stickers, (? Professional face stickers)

Year 1: Arts & Crafts/Wreaths/2nd hand toys- TBC (?Magic show)

Year 2: ? Cuddly toy stall

Year 3: ? Karaoke & games

Year 4: Fair Games/Welly boot game

Year 5: Children's Tombola

Year 6: Bar

Year 5 kids: Tuck shop

Year 6 kids: ???

Other Ideas:

Geology on the rocks/drink on the rocks/gemstones

Circus skills

MAIN Stage:

Choreographed dance?

DJ comp

Chill out zone for volunteers

Confirmed:

- Petting "Zoo" - Deen City Farm- booked. This will be in the PK outdoor area, with slots to be booked in advance
- To get the street closed was £1500- we have decided against it; however, we will ask the Council to block the spaces outside
- DJ booked
- We Make Footballers- to be booked- in the old volleyball court area
- Karaoke- teachers will be happy

Bottle Tombola: ?- Staff

Summer Fair Preloved uniform Sale with Uniform team

For Discussion:

Summer Fair Team- we would love volunteers from the parent community

Reps Social: Poll to follow post meeting with dates/options.

Communication:

PTA Handbook- please share with your classes and when new families join.

Please send them this along with a welcome e-mail that includes your class distribution list, upcoming b'day parties/PTA events and any other information pertinent to your class, as well as inviting them to a coffee with a rep/ reps.

Merchandise Update- Emma B & Hannah (Year 1 reps)- Tea Towels to be ordered this term.

PTA Items Organisation/Inventory- Emma B/Mairi to do in the next few weeks.

PTA Funds: Alana. If time, to continue discussion from last time.

5. Any other business-

All School Summer Social- Ham Polo Club- 6pm onwards- Emma to get details and dates!
Uniform Sale- Palmer Cake Sale- Friday 14th March

6. Date of next PTA meeting- Monday March 10th

Appendix 1:

Attendance List:

Apologies: Francesca Baker, Kate Dossa, Mairi Fernandez-Ares,

Reps & Other attendees

PK- Mariella, Helen Stotesworthy

KG- Jen Peterson

Year 1- Hannah Lightfoot, Emma Bickerstaffe, Sana Ahmed

Year 2- Amanda Shaffu, Madeeha,

Year 3- Heena Sharma,

Year 4- Nicole Drewett

Year 5- Suzette Fitt

Year 6- Sara Khan, Dale Filipek

Teachers:

Mr Anstey, Mrs Pache, Mr Pache, Mrs Abensur, Miss Curran

Core PTA Team:

Dale Filipek, Alana Krone, Arzu Karagiannopoulos, Sara Khan, Lewen Liu