



# Broomfield House School Parent Teacher Association



## Agenda – Monday 29<sup>th</sup> April 2024, 7pm

1. Welcome
2. Approval of the minutes of the last meeting
3. Action Tracker
4. **Community:**

### **For Info:**

#### **Summer term PTA events:**

*PTA Quiz*- Thursday May 23<sup>rd</sup>. Please push tickets to classes- £20 to include food and a welcome drink. 7:15pm start. Year 5&2 doing well, but we need a few more tables; and a staff table!

*Mums Drinks*- Friday June 7<sup>th</sup>

*Park Run Takeover*- Saturday June 15<sup>th</sup>

*Hairstyles night*- TBC

#### **5. Fundraising**

##### **For discussion:**

##### **Summer Fair Planning:**

See document attached. To be discussed at the meeting.

##### **Silent Auction & Raffle-** led by Saba Hassan this year

- Laura Schooling & Sara Khan to handover
- Reps:
  - Please arrange a **raffle prize** per class- this should have been accounted for at the start of the year when you collated class funds and has traditionally been £5/family/class with the reps choosing an item.
  - Please ask your classes for **auction prize donations**. These tend to be special items and last year the parent community was extremely kind with donations including holidays, dinners at top restaurants as well as time/skills such as offers of babysitting and a photoshoot.
  - Raffle tickets- it is tradition at BHS that each family buys 10 tickets. Last year we didn't raise as much as usual. Please can reps help push ticket sales once the link is out.
  - Please ask your parents if anyone would like to help with the raffle and auction

#### **6. Sports Day Merchandise for parents**

AOB

Date of next meeting: Monday 10<sup>th</sup> June, 7pm

For discussion at next meeting:

- PTA Logo
- PTA Induction for Reps
- PTA Handbook
- Review of events this year and planning for next year